

EMERGENCY BOARD MEETING  
CENTRAL SQUARE BOARD OF TRUSTEES  
MARCH 17, 2020

The emergency meeting of the Central Square Library Board of Trustees was called to order at 4:10PM by President Marylou Winks. Members present were Sandy Menjik, Alice Peron, Sue Widowski and Joann Burghart. Also present was library director, Cindy Partrick.

I. AGENDA

A motion to approve the agenda was made by Sandy, seconded by Sue. All approved.

II. LIBRARY CLOSURE

A discussion was held concerning the closing of the library and the duration of the closure. In light of the fact that all schools in Oswego County are now closed until April 14, and the fact that Onondaga County had already closed all libraries, we felt that it was possible that Oswego would follow suit. A motion was made by Alice that we close our library from March 18 until April 14 which is the date of our next board meeting. We will discuss further developments at that time. The motion was seconded by Sue and approved by all.

Because of the closure, all fines will be suspended and our WIFI extended to 24/7 so there will be public access. All blocked patrons will be unblocked.

Cindy will notify the public on our website and Facebook. There also will be information on how to get library cards in order to access the NCLS E-book library. Our library assistant made a FAQ sheet for the doors on how to do this.

III. EMPLOYEE PAYMENT

A discussion of options for paying employees was discussed. According to the law, part time employees are not to be paid with public funds unless they work. However, there were a few other options available.

A. The library remains closed, but employees report to work.

B. The employees could work from home. This was not a feasible option in our case however.

C. Add to our closure policy whereby employees could be granted paid leave due to a national, state or county emergency.

Since it was determined that we had the funds to cover the payment of employees, we decided to add to our existing policy which states that in the case of storms, illness etc., the director has the option of closing the library without board approval and employees would be paid.

A motion was made by Sandy to add the following to our policy:

In the event of a National, State or County state of emergency or disasters the library will be closed with Board approval. The length of the closure will also be determined by the Board. Employees will be paid, but must remain on call and willing to report if needed.

The motion was seconded by Alice and unanimously approved.

A motion to adjourn the meeting at 4:40pm was made by Alice, seconded by Sandy and approved.